

## **Instructions, Do's and Don'ts and FAQ's for candidates**

1. Please carefully read each and every instruction before starting the test.
2. Always carry your valid photo ID proof.
3. Make sure you have disabled all the screen sharing software/Pop-ups/any webcam application or software so that your test experience is hassle free.
4. Please check whether your webcam is working fine. Adjust the webcam height and angle so that your face is clearly visible while giving the test otherwise the invigilators might stop the test.
5. You are not supposed to use any notes/paper/books during the test or any help from anyone else while giving the test is strictly prohibited. All actions of the candidates will be constantly monitored through the system webcam.
6. Using mobile phone for SMS, calls or any other purpose is not permitted; the test will get cancelled if the candidate is found using any unfair means.
7. You are not allowed to move away from the test window to anywhere else on the system or go to any other window on the internet during the test. You are being automatically tracked for such activities and continuous violation will lead to cancellation of the test.
8. Carefully read the questions and then attempt the correct option.
9. The system automatically saves your attempts, you don't need to click any "Save Button"
10. In case of power failure or internet disconnectivity, you can restart your test from the same point by clicking the test link again and starting the test again using the same registration details you entered earlier. Still if the test does not restart, contact your test administrator immediately.
11. In case, by mistake you close the test window before completing your test, you can repeat steps mentioned above (point 9)
12. Once you have attempted all the questions, click on "Finish test" button to finish the test. If the test window does not close immediately, wait for 7-8 minutes and then close the test window.